

## MID SUFFOLK DISTRICT COUNCIL

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| <b>TO:</b> Mid Suffolk Council   | <b>REPORT NUMBER:</b> MC/23/8        |
| <b>FROM:</b> Chair of Overview and Scrutiny Committee                  | <b>DATE OF MEETING:</b> 19 July 2023 |
| <b>OFFICER:</b> Alicia Norman – Lead Officer for Overview and Scrutiny |                                      |

### MID SUFFOLK OVERVIEW AND SCRUTINY COMMITTEE ANNUAL REPORT 2022/23 AND DRAFT WORK PLAN 2023/24

#### 1. PURPOSE OF REPORT

- 1.1 In accordance with the constitution, the Committee must report annually to the Council on its work during the last municipal year.
- 1.2 Inclusion of the draft work plan provides the Council with initial oversight of the statutory items due to be considered by the Overview and Scrutiny Committee over the next municipal year.

#### 2. OPTIONS CONSIDERED

- 2.1 No other options were considered.

#### 3. RECOMMENDATION

- 3.1 That Mid Suffolk Overview and Scrutiny Committee's Annual Report for 2022/23 (Appendix A) and Draft Work Plan 2023/24 (Appendix B) be noted.

#### REASON FOR DECISION

That the Overview and Scrutiny Committee comply with Constitutional requirements.

#### 4. KEY INFORMATION

- 4.1 The role of the Mid Suffolk Overview and Scrutiny Committee is defined as having the key purposes of:
  - Scrutinising the work of external stakeholders and service providers.
  - Holding the Cabinet to account.
  - Being the home of "call in".
  - Being the home of Member Call for Action.
- 4.2 The Mid Suffolk Overview and Scrutiny Committee has one Chair and meets every month. Babergh and Mid Suffolk District Council conduct joint committees on a regular basis when similar topics have been deemed suitable to be scrutinised jointly. The chairing of these committees is alternated between the two Chairs of the Overview and Scrutiny Committees.

## **5. LINKS TO THE CORPORATE PLAN**

5.1 This report itself does not link directly to the Joint Corporate Plan. Links to the delivery of the Joint Corporate Plan are considered in the selection of topics for review and included on the work plan where suitable.

## **6. FINANCIAL IMPLICATIONS**

6.1 The main financial implications have been the costs of officer time, normal allowances for Members, and Member and officer training costs that are included in the budget.

## **7. LEGAL IMPLICATIONS**

7.1 None.

## **8. RISK MANAGEMENT**

8.1 There are no inherent risks associated with this report. The Mid Suffolk Overview and Scrutiny Committee takes account of the Council's key risks when determining its work plan and carrying out its reviews.

## **9. CONSULTATIONS**

9.1 Members of the Mid Suffolk Overview and Scrutiny Committee have been consulted on a monthly basis regarding topics to be included in the future work plan.

9.2 The review of the Scrutiny function has involved consultations with a range of Members and officers including scrutiny Members, Leaders, Cabinet Members, and the Senior Leadership Team.

## **10. EQUALITY ANALYSIS**

10.1 There are no inherent equality implications within this report.

10.2 Equality Impact Assessment (EIA) not required. Equality analysis considerations for individual topics will be included in reports to Mid Suffolk Overview and Scrutiny Committee as the year progresses.

## **11. ENVIRONMENTAL IMPLICATIONS**

11.1 None.

## **12. APPENDICES**

| Title   | Location |
|---|----------|
| (a) Mid Suffolk Overview and Scrutiny Committee Annual Report 2022/23   | Attached |
| (b) Mid Suffolk Overview and Scrutiny Committee Draft Work Plan 2023/24 | Attached |

## **13. BACKGROUND DOCUMENTS**

13.1 None.